

GUIDEBOOK FOR DIGITALIZATION OF FOREIGN EXCHANGE APPROVAL CASES



Bank Alfalah Limited

Customer Interface – Bank Alfalah Internet Portal

• Customer will Log in from his/her internet-banking interface in order to submit FX cases to authorized dealer



• After successful login, customer will click on FX cases to navigate in to the main menu

		AVAILABLE LIMIT TOTAL LIMIT
La Overview > ≗= Account Summ	nary	500,000.00 500,000.00
Bank Alfalah Account	PKR 205,509.49	MINI STATEMENT ACCOUNT STATEMENT
00051005405579		
Bank Alfalah Account	PKR 75,748,694.91	MINI STATEMENT ACCOUNT STATEMENT
40311006278949		
Bank Alfalah Account 552852802011018401	PKR 32,745,811.96	MINI STATEMENT ACCOUNT STATEMENT
Bank Alfalah Account 55285000060341	PKR 32,745,811.96	MINI STATEMENT ACCOUNT STATEMENT
Dahit Card		DERIT CARD SUMMADY
\pm Add another account? Click herel		
	Cverview > a Account Summ Bank Alfalah Account CODEID05405579 Bank Alfalah Account 40311065278949 Bank Alfalah Account 55285280201018401 Bank Alfalah Account 55285000060341 Debit Card Add another account? Click herel	Image: Image

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• Following screen will appear to initiate new FX cases

Bank Alfalah	≡	aliraza@ali&co.com •
Welcome, AliRaza	Initiate New Case	
👫 Home	FX Cases Type	
📑 Drafts	Select FX Cases Type 🗸	
Reverted Records	FX Categories Case Type Select FX Categories Case Type	
🙆 My Cases	Case Title	
	Select Case Title	
	Proceed	

• Customer will select case type from predefined template

Bank Alfalah	≡	aliraza@ali&co.com •
Welcome, AliRaza	Initiate New Case	
👫 Home	FX Cases Type	
Drafts	Select FX Cases Type Select FX Cases Type	
☑ Reverted Records	Trade Finance Remittances Othere	
My Cases	Case Title	
	Select Case Title	

• For **Remittances section**, customer will have a provision to select from the drop down menu

Bank Alfalah	≡	aliraza@ali&co.com -	
Welcome, AliRaza	Initiate New Case		
希 Home	FX Cases Type		
Drafts	Remittances		
Meverted Records	FX Categories Case Type Select FX Categories Case Type	customer will further	
My Cases	Select FX Categories Case Type Commercial Remittances Private Remittances General queries Proceed	select from FX Categories Case Type	

• For **Trade Finance section**, customer will have a provision to select from the drop down menu

Bank Alfalah	≡	aliraza@ali&co.com 👻
Welcome, AliRaza	Initiate New Case	
😚 Home	FX Cases Type	
Trafts	Trade Finance 🗸	
Reverted Records	FX Categories Case Type Select FX Categories Case Type	For Trade Finance Cases customer will further select
G My Cases	Select FX Categories Case Type Import Export Guarantees General queries	from FX Categories Case Type

• Customer will have a provision to select case title from the drop down menu & click proceed to view the template form

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Digital Platfor	m for FX Cases	Bank Alfalah Limited
Bank Alfalah	Container Detention Charges Charter Party Freight Payment (Shipping) Demurrage Charges (Shipping) Cost of Bunker (Shipping) Cost of Lubricants (Shipping)	👤 aliraza@ali&co.com -
Welcome, AliRaza	Port Disbursement Charges 3rd Party Inspection Charges Loading Port Charges Refund of Unutilized Amounts Ship Roppic Charges	
🖀 Home	Revolving L/C for Insurance Claims Permission For Services I C	
Drafts	Permission to Return Rejected/Frustrated Cargo Open Account Imports Be-Import of Exported Goods	
Meverted Records	FE Allocation Import FE Allocation Fresh Imports	
My Cases	EIF without payment from Pakistan/Free of Cost (FOC) Basis Establishment of revolving-transferable LC	
	Select Case Title ~	
	Proceed	

• After reviewing the template form, customer will then fill out complete detail of the approval case in the template form

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Bank Alfalah	=		aliraza@ali&co.com	
Welcome,	Case Selection 000092916054	^		
AliRaza	FX Case Type	FX Categories Case Type		
	Trade Finance	Trade Finance Import		
Home	Case Title			
Drafts	Open Account Imports			
Reverted Records				
My Cases	Case Form		^	
	Applicant Name	Hummart Ltd	_	
	NTN *	15561631		
	Applicant Address *	1/2 K.M. SHIEKHUPURA ROAD LAHORE		
	Applicant Brief Profile	Hummart is one of the top retail store chain in the world that offer the products from all fields of life. Hummart's operations		
	Applicant Email ID	ch.naeeem@hummart.com		
	Applicant Ownership Structure	Partnership ~		
	Shipper Name	SHAOXING KEQIAO A.R.K. TRADING CO.		
	* Beneficiary Name	SHAOXING KEQIAO A.R.K. TRADING CO.		
	Country of Export	China ~		
	GD Number	KAPW-HC-29111		
	GD Date *	09/12/2019		
		Format : dd/MM/yyyy		
	Transport Document Number	S232076894		
	Transport Document Date	15/08/2019		
	TIT Musel as	Format : dd/MM/yyyy		
	EIF Number	BAF-EIF-027595		
	EIF Date	09/12/2019		
		Tornat, dummyyyy		
	Currency	USD ~		
	Requested Amount	30116.9		
	Invoice Amount *	30116.9		
	* Declared Value on GD	30116.9		
	Assessed Value on GD	58748		
	Duties and Taxes as per GD In PKR	5181043		
	* Duties and Taxes Paid as Per CPR In PKR	5239367		
	HS Code of Imported Goods as on GD	54075100		
	* Brief Description of Imported Goods	TEXTILE POLYSTER UNDYED, UNBLEACHED GREY FABRIC		
	Quantity of Imported Goods	15851 KGS		
	* Either Import was made after July 20, 2018	Yes 🗸		
	In case of Commercial Importer, either import was made * after January 28,2020	No ~		

• Customer will attach relevant documents as per the requirement of the approval nature

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Duty Paid Challan or CPR	Choose File No file chosen	ר ר	
EIF	Choose File No file chosen	ElF000092916054.pdf	
Previous SBP Approval	Choose File No file chosen	_	
Certificate of Incorporation	Choose File No file chosen		
Pattern of Share Holding	Choose File No file chosen		
•			
•			
DECLARATION:			
I undertake that the information/documents misinformation/deception/forgery, the liability	s submitted by me are genuine and tr ity/responsibility shall be on my part,	uthful to the best of my knowledge. I further undertake that in case of any I indemnify the bank against any claim/loss that may arise as a result of such	
misinformation/deception/forgery.			
	Submit Save	_	

• Customer can save the form in draft for later review

Bank Alfalah	≡ £	aliraza@ali&co.com 👻
Welcome, AliRaza	Case Selection FX Case Type FX Case Type	^
A Home	Trade Finance X Case Title V Open Account Impo V	
 ✓ Reverted Records ✓ My Cases 	Case Form Success Draft 000092914411 has been saved successfully! Ok Applicant Address	^
	Applicant Brief Profile	

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• And/or click on submit tab for onward submission to the authorized dealer



Once the case has been submitted, following email will be received by the customer

Dear Customer,

Your FX request/documents are successfully submitted and your case request no is 000092818362. The contents of the case will be checked and in case of any query/discrepancy, same will be conveyed in due course.

This acknowledgement of submission is issued on the specific request of the customer and does not imply any obligation / commitment on part of the bank or any of its employees. Nothing contained in this acknowledgment shall be construed by any person as a financial / professional advice by the bank.

Regards, Bank Alfalah Limited

- aliraza@ali&co.com -≡ Bank Alfalah My Cases Draft Number FX Categories CaseType FX Cases Type Status Created on 9/29/2020 Trade Finance ReSubmitted 000092914411 Import 000092915222 Trade Finance General queries Submitted 9/29/2020 Drafts Commercial Remittances Submitted 9/29/2020 Reverted Records Remittances 000092915343 My Cases Trade Finance Import Submitted 9/29/2020 000092916054
- Customer can view his/her case status from My Cases menu